

TANZANIA BUREAU OF STANDARDS**MANAGEMENT SYSTEM CERTIFICATION****MSC/POL/04: POLICY FOR SUSPENSION, WITHDRAWAL OR REDUCTION OF THE SCOPE OF CERTIFICATION****1. INTRODUCTION**

Tanzania Bureau of Standards Certification Body (TBS CB), as a certification body for different management systems has the mandate to suspend, withdraw or reduce the scope of certification when terms and conditions of certification agreement are not fulfilled.

2. SUSPENSION**2.1 Conditions for suspension**

The CB shall suspend certification in cases when:

- a) major nonconformities found during surveillance or recertification audits are not addressed within the required timeframe;
- b) major breakdown or serious situation which endanger people, environment and safety;
- c) the client does not allow surveillance audits to be carried out at the required frequencies;
- d) client fails to pay certification fees or breach of other contractual obligations to the certification body
- e) the certified client has voluntarily requested a suspension; and
- f) the client has misused the certificate or the certification mark.
- g) Client fails to notify the certification body of significant changes (e.g., changes in ownership, structure, processes, or legal status)

2.2 Suspension of Certification

Suspension of certification shall be done by the Director General (DG) upon recommendations by the Director of Quality Management (DQM) and Systems certification Manager (SCM). The suspension period is not more than 6 months. Under suspension, the client's management system certification is temporarily invalid.

3. WITHDRAWAL OR REDUCING OF THE SCOPE OF CERTIFICATION

If the client does not resolve the issues that have resulted to the suspension within six (6) months, shall result to withdrawal or reduction of the scope of certification.

4. RESTORATION OF CERTIFICATION

The CB shall restore the suspended certification if the issue that has resulted to the suspension has been resolved.

Approved by;
DR. ASHURA A. KAIUNZI
DIRECTOR GENERAL

Signature;.....*Ashura*.....